



# Laboratory Supervisor

OMEX Environmental Ltd



Job Title	Laboratory Supervisor		
Department/Group	OMEX Environmental Ltd		
Location	King's Lynn, UK		
Level/Salary Range	Enquire Within	Position Type	Permanent Full Time
HR Contact	Ally Edwards	Date Posted	23rd March 2023

## Applications Accepted By:

Email: [careers@omex.com](mailto:careers@omex.com)  
For the attention of: Ally Edwards

Closing date: 6th April 2023  
Interviews may be scheduled before the end of the closing date period.

## Job Profile

### The Company

**OMEX Environmental Ltd.** develops and markets a range of nutrients and neutralisers for all types of wastewater treatment. It also develops bioavailable micronutrient supplements to maximise the efficiency of biogas plants and anaerobic digesters as well as deicing agents for runways, roads and footpaths. Products are available in the UK and for export worldwide with the laboratory services being key within the OMEX Environmental customer offering.

As a laboratory supervisor you will have the opportunity to work in a dynamic environment, broaden your team management, analytical and chemical product development skills and experience working in the laboratory of a first class chemical manufacturer.

### The Role

We are looking for an organised, driven, self-motivated, enthusiastic and disciplined team member to assist in the laboratory practices at our Kings Lynn site.

### Key Tasks

- Undertake the chemical analyses of customer samples and report results.
- Undertake quality control testing of production samples and report results.
- Arrange work schedules.
- Anticipate potential challenges and propose solutions to get back on schedule.
- Manage the laboratory staff to ensure excellent customer service and meeting of deadlines.
- Equipment troubleshooting and maintenance.
- Organise laboratory resources and training. Check supply levels, order, and store new supplies.
- Dispose of old, expired and waste chemicals.
- Document test results and maintain the Laboratory Information Management System (LIMS)
- Work in accordance with good laboratory practice and guidelines
- Manage and ensure Health and Safety policies and protocols are adhered to.
- Manage and ensure laboratory adherence and compliance with ISO/IEC 17025 and other laboratory accreditations.
- Undertake the development of new formulations.
- Undertake the development and testing of new products



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### Key Tasks continued...

- Undertake lab-scale product performance simulations.
- Validate and verify methods in accordance with ISO standards.
- Develop and test new or improved laboratory methods and procedures.
- Suggest lab policy and procedure changes as needed if needing review.
- Organise external analyses.
- Oversee and respond to inter-laboratory studies.

### General Laboratory Duties

- Creation and issue of methodology & processes.
- Evaluate and assist in hiring job applicants.
- Assist with laboratory housekeeping.

### Personal Skills

- A degree in chemical sciences is essential (will consider HNC or HND etc)
- Proven track record of laboratory team supervision and team performance monitoring is essential.
- Proven track record of taking initiative on the job is essential.
- Proven experience in undertaking method validation and verification
- Proven experience in undertaking development work
- Applied chemistry knowledge is essential, producing reliable test results.
- Excellent analytical skills are essential.
- Demonstrable capability of working with complex mixtures.
- Experience in using inductively coupled plasma (ICP), gas chromatography (GC) and Segmented Flow Analyser (SFA) units is preferred.
- Experience in the analyses of biological wastewater and anaerobic digestion samples is an advantage, but not essential as training will be provided.
- Successful development and timely completion of self-directed projects
- Knowledge of MS Office (Word, Excel, Outlook) is essential.
- Experience with Laboratory Information Management Systems (LIMS) is preferred.
- Effective communication skills at all levels
- Ability to effectively deliver accurate laboratory results.
- Excellent time management and organisational skills
- Be a good team player and team leader demonstrating loyalty and commitment to the Company and other team members.
- Self-motivated, energetic, dependable with a clear attention to detail and able to work independently.
- Be flexible with working hours when required in order to deliver the service required by our customers.
- Full UK Driving Licence and own means of transport.

Standard hours are 40 hours per week (nominally 07.30am - 16.00pm), Monday to Friday. Additional hours may be required during busy periods to fulfil the job role.

### Benefits

OMEX offer a range of employee benefits from global opportunities to additional support to ensure our people get the most out of Growing With OMEX. Employees benefit from an excellent remuneration package, including a Contributory Pension Scheme and contributory health care scheme and a daily lunch provision scheme.



### Want to know more about this role?

Speak to **OMEX** HR Manager

**Ally Edwards**

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